

Spring Parent Meeting

June 23, 2005

ACCC Board of Directors

Mark Foster, President

Jessica Nowinski, Vice President

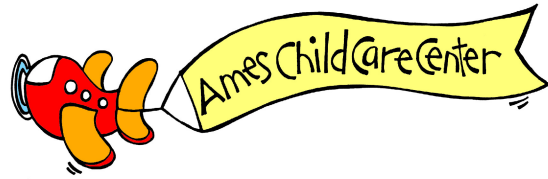
Julie Schonfeld, Secretary

Mike Kaufman, Member

Cheryl Quinn, Member

Chris Scofield, Member

Parimal Kopardekar, Member



Agenda

- Leadership Changes
- Board of Directors
 - Tuition Assistance Council
 - Recognition of 2004-2005 Board
 - Introduction of 2005-2006 Board
- Board of Directors Activities
- Financial Status of the ACCC
- Fundraising Report
- Permanent Facility Update
- Policy Reminders
- Parent Opportunities

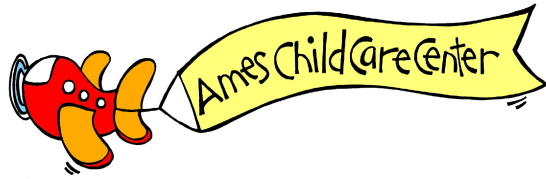




Leadership Changes:

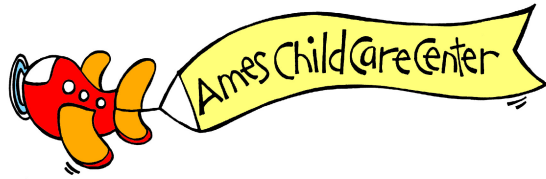
Danielle Sanchez hired as Assistant Director (January 2004)

THANK YOU to Connie, Danielle, Rosa, and staff for keeping the ACCC running smoothly!



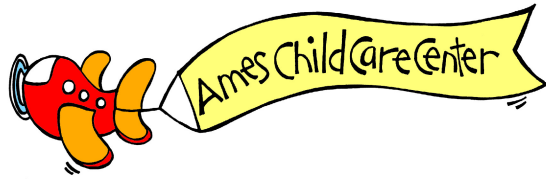
Tuition Assistance Council

- 2004 – 2005
 - Mike Kaufman
 - Greg Schmidt
 - Gloria Yamauchi
- 2005 – 2006
 - Brian Koss
 - Diane Carpenter
 - Sherry Borg



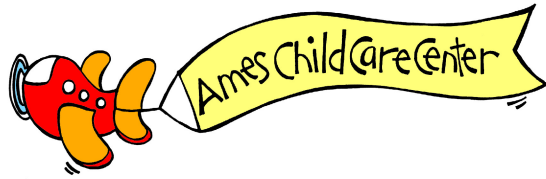
Board of Directors 2004–2005

- Mark Foster - President
- Jessica Nowinski - Vice-President
- Julie Schonfeld - Secretary
- Mike Kaufman
- Parimal Kopardekar
- Cheryl Quinn
- Chris Scofield



Outgoing Board Members

- Mark Foster - 5th year
Treasurer, Financial Committee, Operations CFO, New Facility Committee Chairperson, Golf Tournament Committee
- Julie Schonfeld - 4th year
Secretary, Financial Committee, New Facility - Landscaping
- Chris Scofield - 3rd year
Staff Appreciation Committee Chairperson, New Facility - Playground



Board of Directors 2005–2006

- Jessica Nowinski - President
- Parimal Kopardekar - Vice-President
- Mike Kaufman
- Sally Miller
- Liz Moore
- Cheryl Quinn
- Savvy Verma



Board of Directors Activities

Facilities and Operations

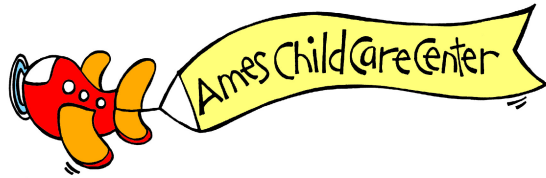
- Operations Financial Oversight
- Tuition Assistance: \$8.8K
- New Facility Planning and Coordination
- Renewed Space Act Agreement (3 yrs from 5/19/05)
- Updated ACCC Staff Handbook, Policies and Procedures and Enrollment Forms for Licensing

Events

- Winter Pageant
- Vanguard Graduation, June 3rd
- ACCC Golf Tournament, June 17th

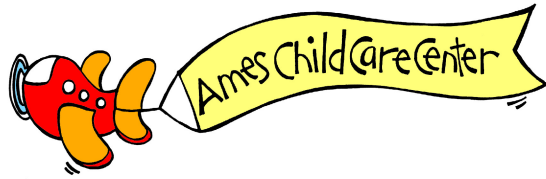
Upcoming Activities

- MOVE! July 2-3
- Staff Appreciation Week (tentatively July 11-15)



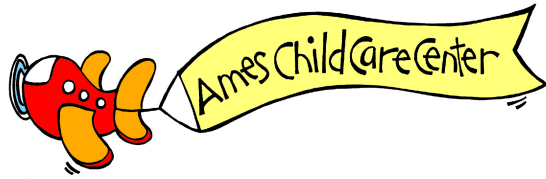
Operations Financial Status

- ACCC has maintained enrollment close to our budget target of 93%. We were low in enrollments in the fall, but are currently close to capacity.
- ACCC is cash flow positive for the first half of 2005: revenue is meeting expenses. August/September will be the most financially challenging period for the year, based on declining revenue of departing preschoolers. The projection is current reserves will accommodate the decline, assuming new enrollments (from waiting list) are maintained.
- After payroll, insurance rate increases are the largest variable in the operations budget. After experiencing higher than expected insurance costs in 2004, the 2005 budget accounted for increases in these areas.
- ACCC financial auditor has supported improvements to financial tracking and recording, and made suggestions for further improvements that are in the process of being implemented.



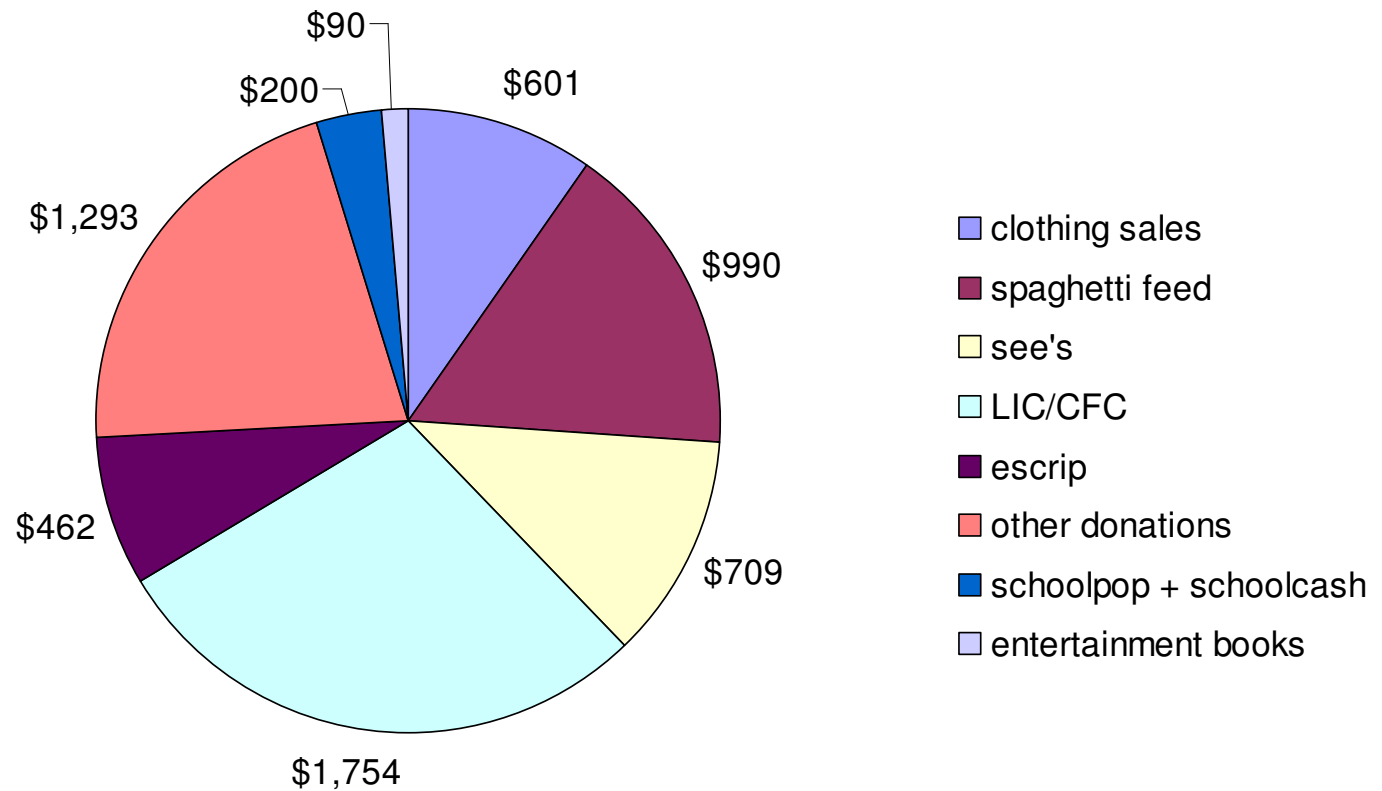
Fundraising Report: Reserves & Campaign

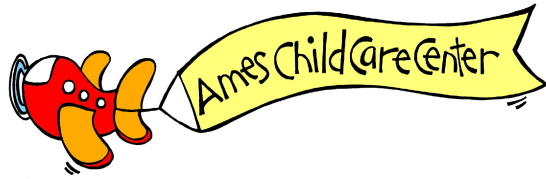
- Current board fundraising reserves are ~\$17k
- Solicited donations for the “*Building our Future*” Campaign, raising \$6430 to date.
 - Support from current families and alumni
 - No contractor donations
- 10th Annual ACCC Charity Golf tournament raised ~\$3200.
 - Lower than usual contractor company sponsorships



Fundraising Report: 2004 2H Earnings

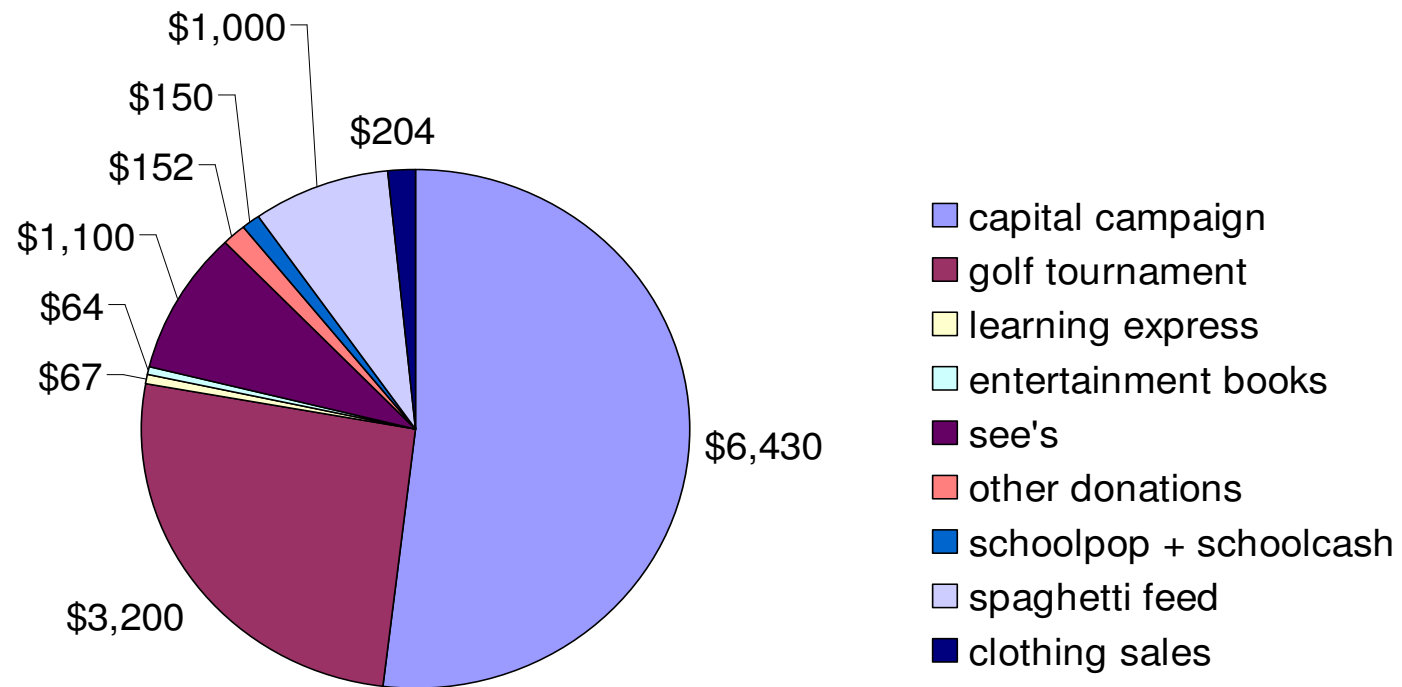
BOD Fundraising 2004 (Jul-Dec): \$6K

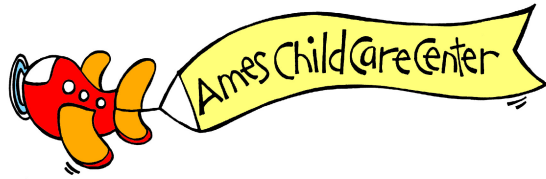




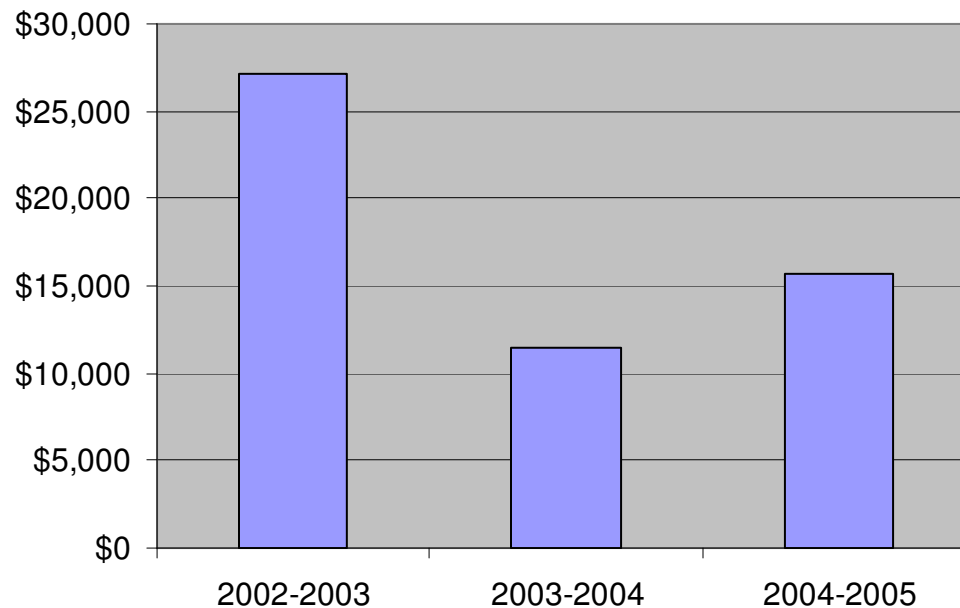
Fundraising Report: 2005 YTD Earnings

BOD Fundraising 2005 (Jan - Jun): \$9.7K





Fundraising Report: Three Year Comparison

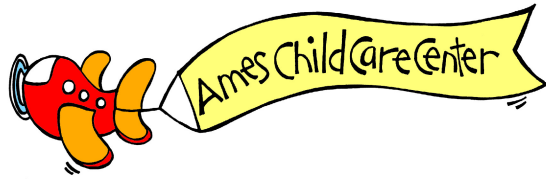


Future earnings notes:

- Capital Campaign still underway

2005 Concerns:

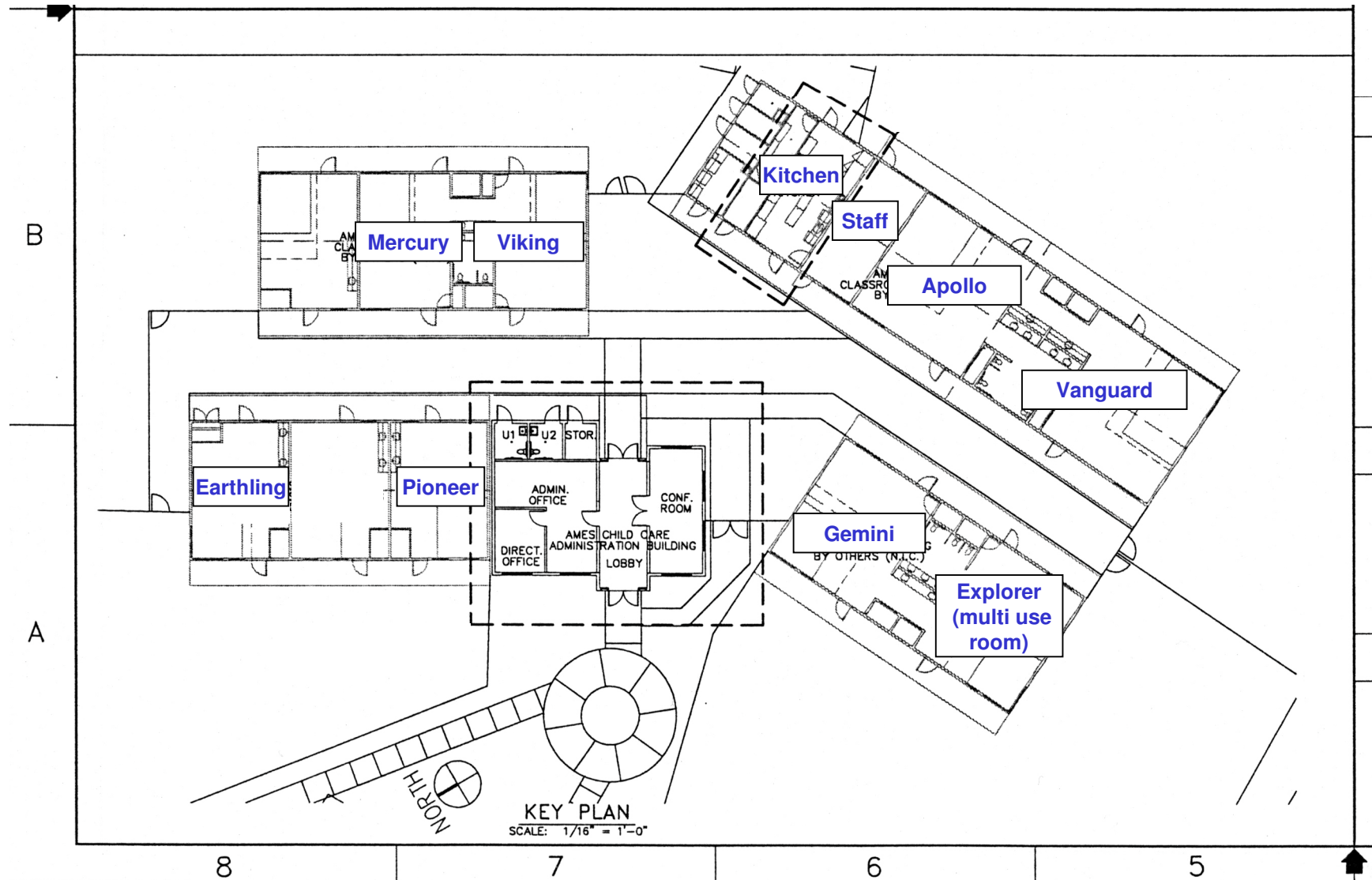
- LIC/CFC recovery still uncertain
- Clothing sales an issue (no supplier)
- eScrip, SchoolPoP participation remains down

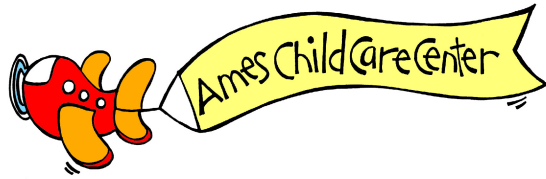


Permanent Facility Status

- The buildings are complete!
Foundations poured over a year ago; modular buildings assembled in October 2004
- Sod installation was completed Monday, June 20th
- Final punch list and licensing items are to be completed by the end of this week
- Licensing inspection today
- Targeting to commence operations at new facility July 5th
- Parents will receive a transition packet that will provide classroom information, phone numbers, and information about parking and security at the new center
- Expect some minor inconveniences as part of the transition
E.g., single entrance/exit, cardkey security system, new room layouts

Permanent Facility: Site Plan

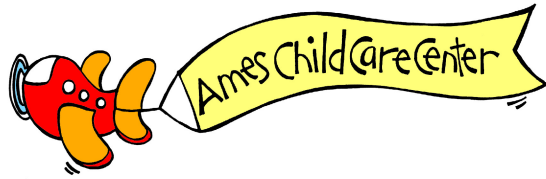




Policy Reminders

Your cooperation is appreciated

- Pick up times
 - ACCC closes at 6PM; please arrive in time to collect your child and daily paperwork/artwork then depart by 6PM.
 - No playground use after 6PM at new facility (parking lot gates will typically be locked after ACCC closes).
- Tuition Payment - biweekly
 - Due Monday for following two weeks; can be paid in four week increments
 - Follow tuition payment card schedule, or sign up for the autopayment program (easy, free, and never a late fee); see Connie or Danielle for enrollment form.
- Monthly Staff Meetings - early closure 1st Monday
 - next staff meeting July 11th (Monday, July 4th is a holiday)
 - please pickup by 5PM



Parent Opportunities

We need YOU to help!

- Facilities Committee
 - Landscaping
 - Fixit & Improvements
- Fundraising
 - Golf Tournament
 - eScrip, SchoolPoP
 - Nob Hill/Raley's card & Albertson's cards
 - Candy Sales, Clothing Sales
 - Grant Writing
- Staff Appreciation Committee
- Room Parents
- Classroom Activities
- Classroom Supplies Donations

Points of Contact:

Landscaping:

Julie Schonfeld

Fundraising:

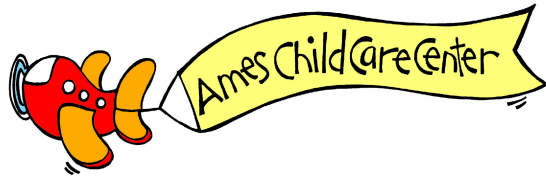
Kathy Lee, Jessica
Nowinski, Sally Miller

Staff Appreciation:

Chris Scofield

ACCC Web Content:

Savvy Verma (thanks
for the new site, Savvy!)



Questions?